

Town of Eastford  
Town Roof Committee Minutes  
Monday, May 20, 2024

I. Call to Order:

R. Ellsworth (chair) called the meeting to order at 5:17 PM

Present: R. Ellsworth (chair), S. Bowen (member), P. Torcellini (member), J. Trowbridge (member), M. Chambers (architect), D. Richards (First Selectperson), D. Leake (Superintendent)

II. Review and approval of committee minutes from January 11, 2024

R. Ellsworth called for a motion to approve the minutes. A motion was made to approve the minutes (J. Trowbridge/S. Bowen). Motion Passed.

III. Update on project

M. Chambers provided an update on the PV project. All aspects of the project have been completed except for the final paperwork with the State. D. Leake noted that there were still some reimbursements due to the Town from the State.

IV. Close out project

R. Ellsworth felt it best to delay closing out the PV project until all paperwork was filed, all invoices were submitted, and all payments due to the Town from the State were received. There was a consensus to hold another meeting of the Town Roof Committee when this is all done.

IV. Discuss Payment Application #4 from J.E. Shea Electric

R. Ellsworth called for a motion to recommend that the BOS pay the final invoice from J. E. Shea in the amount of \$7,047.50.

A motion to pay J. Shea was made (S. Bowen/P. Torcellini) and the motion passed.

V. Adjournment

A motion was made to adjourn the meeting at 5:40 PM (J. Trowbridge/ S. Bowen), motion passed.