

EASTFORD BOARD OF EDUCATION MINUTES OF REGULAR MEETING

Eastford Elementary School
12 Westford Road
Eastford, CT 06242
May 9, 2024

Present: Lauren Barlow, Michael Bilica (virtual), Stephen Bowen, Terry Cote (virtual), Jessica Perry (virtual)
Absent: Robert Ellsworth, Adam Minor
Also Present: Dr. Donna Leake, Superintendent; Carole McCombe, Principal; Charles Kernan, Director of Pupil Services

I. Call to Order

Chair Bowen called the meeting to order at 6:06 PM.

II. Pledge of Allegiance

Mr. Bowen led those in attendance in the Pledge of Allegiance.

III. CABA Student Recognition

The Board recognized the accomplishments of two Grade 8 students: Porter Barlow and Marley Hutchings. They were selected to receive the CABA (Connecticut Association of Boards of Education) 2023-2024 Student Leadership Award. Porter was able to attend the meeting virtually and was congratulated by the Board.

IV. Citizen Participation

None.

V. Approval of Minutes

MOTION: (Bilica/Barlow) To approve the Board of Education minutes of the Regular Meeting on April 11, 2024. Motion passed unanimously.

VI. Correspondence, Communications

- Email from Michael Chambers of Silver-Petrucelli notifying that the monitoring system is now on and producing energy
- CABA renewal letter for 2024-2025

VII. Committee Reports

- A. Executive/Personnel— None.
- B. Fiscal— None.
- C. Policy— None.
- D. Woodstock Academy – None.
- E. EastConn— None.
- F. Long Range Facilities— None.
- G. Transportation – None.
- H. Curriculum— None.
- I. Scholarship Steering Committee – None.
- J. School Safety Committee – The Board received the minutes of the April 23, 2024 meeting.

VIII. Superintendent Report

Provided the BOE with updates including:

- Highlight of the Month – Joining the Family Paint Night on May 1
- Educational Leadership – *Promoting family involvement
- Facilities - *Roof/PV project complete *Classroom ceilings replaced *Issue with water now corrected
- Collaboration and Communication – *Ongoing communication with bus company *Continued conversation with other small districts * Continued conversation with EastConn
- Finance - *Working with DAS to obtain full reimbursement of the Roof/PV project *2022-2023 Audit completed *Town Budget Hearing on May 28, 2024 at 7:00 PM and Town Meeting on June 11, 2024 at 7:00 PM
- Comments on selected agenda items

IX. Principal Report

Received the Principal's report which discussed and/or provided the following information:

- Field Trips/ Virtual Field Trips
- Readiness Program/ Council Update
- Data on Student Progress
- High School Information
- Professional Development
- Community, other events, and recognition

X. Director of Pupil Services Report

The Board received the May report, which shows changes from the April report.

XI. Unfinished Business

A. High School Discussion

Dr. Leake provided the Board with tuition rates from E.O. Smith High School and offered to obtain information from any other schools the Board requested.

XII. New Business

A. Resignation of Paraprofessional

MOTION: (Barlow/Bilica) To accept, with regret and thanks, the resignation of paraprofessional Daniel Lussier. Motion passed unanimously.

B. Policies recommended for Repeal: Policy 6146, Family Life Education; Policy 6154, Grading System; and Policy 6155, Statewide Proficiency/Mastery Examinations

MOTION: (Barlow/Bilica) To repeal Policies 6146, Family Life Education; 6154, Grading System; and 6155, Statewide Proficiency/Mastery Examinations. Motion passed unanimously.

C. Policy 5131.911, Bullying Prevention and Intervention and Safe School Climate Plan, first reading

The Board received the policy for first reading

D. Policy 5119, Physical Activity, Undirected Play, and Student Discipline, first reading

The Board received the policy for first reading

E. Policy 1100, Non-Discrimination, Community Relations; Policy 4125/4225, Non-Discrimination, Personnel and Policy 5000, Non-Discrimination, Students, first reading

The Board received the policies for first reading

F. Policy 5130, Field Trips, first reading

The Board received the policy for first reading

XIII. Additional Agenda Items

MOTION: (Bilica/Barlow) To amend the agenda to include New Business G., Retirement of Custodian. Motion passed unanimously.

XII. New Business, cont.

G. Retirement of Custodian

MOTION: (Bilica/Barlow) To accept, with regret and thanks, the retirement of nighttime custodian Dale Lundy. Motion passed unanimously.

XIV. Financial Reports

A. April 2024 Disbursements—sent to BOE via email

B. Monthly Financial Summary, April 2024

The Board received and reviewed the monthly report.

C. Budget Transfers

MOTION: (Cote/Barlow) To authorize the proposed transfers in the FY 2024 budget:

\$5,950.79 from 100.1000.1.111.00.5 (Salary, Teachers, Reg Ed) to 100.1000.1.121.00.5 (Substitutes, Certified)

\$2,289.24 from 100.2150.3.111.00.5 (Salary, Speech/Language) to 100.1000.1.121.00.5 (Substitutes, Certified)

\$5,000.00 from 100.1200.3.112.00.5 (Salary, Para, SE) to 100.1000.1.121.00.5 (Substitutes, Certified)

\$2,000.00 from 100.2600.1.112.00.5 (Salary, Custodial) to 100.1000.1.121.00.5 (Substitutes, Certified)

\$2,799.00 from 100.2190.1.121.00.5 (Sports Stipends) to 100.1000.1.121.00.5 (Substitutes, Certified)

\$23,000.00 from 100.1200.3.112.00.5 (Salary, Para, SE) to 100.1200.3.121.03.5 (Substitutes, Non-Certified, SE)

\$2,350.00 from 100.2600.1.112.00.5 (Salary, Custodial) to 100.2600.1.121.02.5 (Substitutes, Custodial and other non-certified)

\$25,000 from 100.2700.3.519.00.5 (Transportation, SE) to 100.2700.1.510.00.5 (Busing Contract)

\$546.00 from 100.1000.2.561.32.5 (Tuition, Secondary, Killingly) to 100.1200.3.561.31.5 (Tuition, SE, Woodstock Academy)

\$1836.25 from 100.1200.3.563.00.5 (Tuition, SE, Private) to 100.1200.3.561.31.5 (Tuition, SE, Woodstock Academy)

\$480.00 from 100.1000.2.564.35.5 (Tuition, Secondary, EastConn) to 100.1200.3.561.31.5 (Tuition, SE, Woodstock Academy)

\$4,000.00 from 100.1200.3.569.00.5 (Tuition, SE, Summer Camp) to 100.1200.3.561.31.5 (Tuition, SE, Woodstock Academy)

\$3141.87 from 100.2700.3.519.00.5 (Transportation, SE) to 100.1200.3.561.31.5 (Tuition, SE, Woodstock Academy)

Motion passed unanimously.

XV. Citizen Participation

None.

XVI. Adjournment

MOTION: (Barlow/Bilica) Motion to adjourn the Board of Education meeting at 6:35 PM. Motion passed unanimously.

Respectfully submitted,

Kymerli A. Gaylor, Clerk