

## Eastford Readiness Council

### **Program Administration Policy**

The Principal of Eastford Elementary School is the Eastford Readiness Program administrator. The Principal shall provide leadership to staff to implement the program missions. The Principal will maintain the State registry and systematically support an organizational climate that fosters trust, collaboration and inclusion. The Principal will ensure staff members are aware of their responsibilities, have adequate planning time, training and resources. The Principal promotes the collaboration of school staff and families. The Principal will emphasize the need to work as teams and to build community partnerships.

Reviewed November 2021  
Revised January 2016  
Reviewed October 2011  
Adopted: April 2009