**Eastford Elementary PTO Agenda**

November 14, 2023

6:00 pm

Meeting ID: 937 6829 9983

Passcode: 675504

**Meeting Called to order at 6:05**

1. **Attendees: Aliesha Lynch, Lauren Vasbinder,** Brandy Montigny**,** Carole McCombe**, Liz Scranton, Lauren Barlow, Chris and Angela Conway**
2. **Review October 10, 2023 Proposed Meeting Minutes**

Motion to accept October 10, 2023 minutes by Aliesha, seconded by Liz

1. **Principal’s Report**

**PTO sponsored assembly Nov 21, Prismatic Magic, 8:30 arrival. Brandy will greet and give the check**

**Pic retake is Nov 30 - Let mary Seguine know to get on list for retakes**

**No school wed Nov 22nd through fr Nov 24i thanksgiving week**

**Dec 7th 1st trimester report cards go home with all students**

**Dec 8 early dismissal for the kick off of parent teacher conferences. Dec 11th are the evening parent teacher conferences from 5p-7p.**

**Pajama day coming up - December 8, 2023**

**Scholastic Book fair week of dec 4-8, open 8-4 everyday (closed for lunch) and until 6p on thur evening**

**Dec 22nd - instrumental sing along - day right before xmas break, new music teacher starting mon nov 22nd June Burns. Comes with good musical background, will be there for sing along**

**Dec 14th At 5:30 Citizen’s input for school budget, programs, etc. Share thoughts and experience with board of ED**

**Auction on Nov 11th raised 9k for a student trip to DC. Instant Pot was a hit!**

1. **Treasurer’s Report**

**Balance as of 10.31.23 9,165**

**126.00 Mulch**

**74.43 Donation to auction**

1. **Old Business**
	1. Sign Contest- Nov 7th best sign was chosen. $40-50 for a sign to be made before thanksgiving.
	2. Spirit Wear

Orders will be in by mid December. Once the goods have been delivered, Mary DeGostin will need volunteers to help put together each family's orders. Once they are put together, she will bring them to the school and have them distributed to the oldest member of each family as indicated on the order form.

Very successful, made over $700.

* 1. Raise Right Fundraiser- Brandy helped Aliesha set up the fundraiser, sent flyers home with students. The school will hold orders until they are released. Timeline for shipping is tight to try and get before the holidays. Will cost $10 to ship to the school during the designated time frame. Otherwise the fundraiser will be open year round for e-cards or ship to the buyers home.
	2. PTO Can Drive- Aliesha picking up donations on thursday, not strong contributions so far. Thoughts on extending the deadline to Nov 21st? Yes, agreed. Carol to add to morning ANNOUNCEMENTS and also email the parents. Lauren Barlow suggested that the teachers send an additional email to the parents of their classroom, all agreed.
	3. School Assembly- Nov 21st. Details will be finalized soon, but they need to set up an hour before 8:15 is best and enter at the top of the hill and enter through the side door. First performance is at 9:30. Brandy to meet them for payment. They will set up in the middle of the gym.
1. **New Business**
	1. Fall Conferences food sign ups- Mary to share doc on 28th and 5th to facebook and email. Document already created and ready to go.
	2. Giving Tree- Tree and snowflake supplies in the PTO closet. Student council to create those but Mary to ask mrs mead for permission (suggestion from Lauren B.) Dates Dec 5th-Jan 5th. Carol suggested putting out a can /shoebox with slips to donate. Aliesha made a flier as well. Put slips in the classrooms as well. Michelle Beevo can make the flier a poster size. Lauren, Liz and Mary set up the tree on Dec 4th.

Meeting adjourned at 6:34

1. **Next Meeting Date: December 12, 2023**