

Town of Eastford
Town Roof Committee Minutes
Monday, October 16, 2023

I. R. Ellsworth (chair) called the meeting to order at 5:24 PM.

Present: R. Ellsworth (chair), S. Bowen, P. Torcellini, J. Trowbridge, D. Richards (First Selectperson), D. Leake (Superintendent), M. Chambers (architect)

II. Approve Minutes

Motion to approve the minutes from August 17, 2023

S. Bowen/ J. Trowbridge (approved unanimously)

III. Progress of the Project

Michael C. and Paul T. provided an update on the status of the project. Work is being done to address the items on the punch list. We are still waiting for the connection agreement from Eversource.

IV. Approve or Deny Payment Application #2

Robert E. suggested that payment for work done to date be made to J.E. Shea Electric and that another meeting be scheduled, approximately a month from today, if the work is completed, to approve the rest of the payment. A meeting was set for November 13, 2023 at 5:15 PM. Matthew will update the committee by November 1 if all items are completed.

Motion to recommend to the BOS to approve payment to J.E. Shea Electric in the amount of \$31,790.80 for work completed to date

S. Bowen/ J. Trowbridge (approved unanimously)

V. Approve final payment to Northeast Builders Roofing

Motion to recommend to the BOS to approve final payment to Northeast Builders Roofing

S. Bowen/ J. Trowbridge (approved unanimously)

VI. R. Ellsworth adjourned the meeting at 5:40 PM.