



EASTFORD ELEMENTARY PTO AGENDA

SEPTEMBER 19, 2023

6:00 PM

Meeting ID: 937 6829 9983

Passcode: 675504

Meeting called to order at 6:03pm.

1. ATTENDEES

Mary DeGostin , Jenna Demers, Tina Flores, Aliesha Lynch, Carole McCombe, Brandy Montigny , Liz Scranton, Lauren Vasbinder

2. REVIEW JUNE 12, 2023 PROPOSED MEETING MINUTES

Motion to approve made by Jenna, seconded by Aliesha. Motion carries.

3. PRINCIPAL'S REPORT

- Open House was last week with great feedback received.
- School picture day is scheduled for September 27th. Every effort is made to get pictures prior to students getting disheveled from PE and recess.
- New: There is now added security at the front doors. There is a second door that needs to be unlocked after buzzing in the first door. The outside door has to latch closed before the inside door can be unlocked. This is intentional to allow for added security.
- The first fire drill of the year was practiced today. Fire and crisis drills are practiced throughout the year. Parents can reach out to Carole if there are questions about how drills work.
- Auction Committee - The auction committee helps to offset the costs of the hotel and buses for the Washington DC trip. There will be no trip this year since last year was a combined trip due to the smaller class sizes of grades 7 & 8, but an auction will be held to raise money for the next class's trip. A percentage of money goes to all the middle school grades with the bulk going to the class going on the trip. The meeting is scheduled for September 27th.
- Reminder: Check the school calendar because it looks different than it has in the past.

4. TREASURER'S REPORT

Ending Balance: August 31, 2023 - \$9,365.43. Withdrawals: Debit card transactions for K and PreK Meet and Greet snacks and juices, Check withdrawals for scholarship/graduation sign and pizza for field day. We may add a line to the bylaws about getting prior approval for purchases made due to confusion about a purchase made. We will put together a subcommittee at the next meeting to review bylaws, if needed to make changes.

5. OLD BUSINESS

A. ICE CREAM SOCIAL

The event was successful despite the whip cream not being packed into the order. Next year: plan for 150 - 175 people based on this year's attendance. Expiration dates of toppings for next year will be checked prior to use, but more bowls and spoons will be needed.

6. NEW BUSINESS

A. SPIRIT WEAR

Excitement about the fundraiser was expressed during the ice cream social. Cost of items for the PTO: Sweatpants \$17, short sleeve t-shirt with a bulldog centered \$10, small image short sleeve t-shirt - \$9, hoodies \$25, xxl \$2 more, xxxl \$3 more, decals optional. Suggestion to mark up \$5 per item. Student council can distribute the spirit wear.

B. SIGN CONTEST

Perseverance will be the theme. Students can draw something they have had to overcome or work on. Voting to be held during election week. Sign Contest would run October 2 - October 27th. Entries can be picked up on the 27th and narrowed down by the PTO on the 28th. Templates are in the google drive to edit. Aliesha will work on and forward to Mary for printing. There is one change to the rules for this year: 1 student per entry form.

C. CHILI COOK OFF & PUMPKIN DECORATING CONTEST

New idea: Chili cookoff and pumpkin decorating contest is scheduled for October 28th. An email was sent to the board with rough ideas for how the event would run. Entry fee \$10 per adult which would include 6 tickets: 1 to vote for favorite chili, 1 to enter the cake walk, 4 to vote for pumpkins. Cake walk would be held to auction off donated desserts. For the chili contest: 5 judges would be needed, filling out a scorecard. 1st and 2nd place winner based off of the judge's score, and one fan favorite. Discussion to invite the Board of Education and school staff to be judges, involve the community: Invite the fire department volunteers. PTO has approval to post on the town page. Flyers could be posted at the post office and library. Registration (via google form made by Brandy) due by October 22nd. Ingredient lists will be required for allergy purposes. Event to be held outdoors on the playground, 2pm with the chili portion moved indoors in the event of rain. Discussion about power options included setting up crockpots near the outside of the gym, generator power, or sterno containers. Spirit wear to possibly sell or order forms available at the event.

D. SCHEDULED ASSEMBLIES

The assemblies have been booked for the year. If we are able to add another one based on fundraising, we will.

Bullying Prevention Program (2 groups)

CT Science Center - Liquid Nitrogen (2 groups)

Magician Booked for Field Day

7. NEXT MEETING DATE: OCTOBER 10, 2023

Suggestion to advertise the Chili Cook Off before the next meeting and put the theme for the sign contest in the next newsletter. Aliesha will also put information on the PTO facebook page.

Motion to adjourn made by Liz, Aliesha second. Motion passed.

Meeting adjourned at 6:50pm.
