

## **Administration**

### **Principals and Other Administrators**

The Principals and other administrators are directly responsible to the Superintendent and shall work within state and federal statutes, Board of Education policies, and regulations and directives of the Superintendent to administer the school. They are expected to meet the specific duties and responsibilities set forth in the appropriate job description, including responsibility for the instructional program in their school and for the achievement of:

1. high educational expectations for students and staff;
2. a commitment to educational and personal excellence by staff members and students;
3. student learning and basic skill development;
4. evaluation of student progress;
5. appropriate student behavior in an orderly school atmosphere;
6. positive school relationships with parents and community parent groups.

The Principal and other administrators are responsible for and have authority over the actions of students and employees within their school buildings. The Principal and other administrators are also responsible for other administrative tasks assigned by the superintendent.

The Principals and other administrator shall keep the Superintendent informed of school programs, services, activities, needs, problems, and strengths.

**Policy adopted: 7/9/98**

Revised: 1/12/12