

Town Roof Committee
Minutes
August 17, 2023

1. R. Ellsworth (chair) called the meeting to order at 5:16 PM.
Present: R. Ellsworth (chair), S. Bowen, P. Torcellini, J. Trowbridge, B. Banning (architect), D. Leake (superintendent)
2. The committee reviewed the minutes from the previous meeting.
Motion to approve the minutes (S. Bowen, J. Trowbridge) Motion passed unanimously.
3. D. Leake reviewed the status of the roof portion of the project.
 - a. S. Perry completed final paperwork for the State and will submit final invoice for payment.
 - b. D. Richards and D. Leake are in contact with the State to obtain reimbursement.
4. B. Banning reviewed the PV portion of the project to date.
 - a. The punch list will be completed next week.
 - b. In process of gaining connection approval from Eversource
5. B. Banning submitted request for payment from J. E. Shea Electric.
Motion to recommend that the BOS approve the payment of the invoice (see attached).
(S. Bowen, J. Trowbridge) Motion passed unanimously.
6. R. Ellsworth adjourned the meeting at 5:25 PM.