

Town Roof Committee Meeting

September 6, 2022

Minutes

1. R. Ellsworth (chair) called the meeting to order at 5:32 PM.
Present: R. Ellsworth (chair), S. Bowen, P. Torcellini, J. Trowbridge, P. Jorgensen (Architect), D. Richards (First Selectman), D. Leake (Superintendent)
2. Approval of minutes: MOTION: To approve the minutes of the August 15, 2022 Town Roof Committee meeting. (S. Bowen/J. Trowbridge) Motion passed unanimously.
3. Classroom ceilings: The committee reviewed the estimate of \$51,500 from Northeast Builders Roofing Company (NBR) for the replacement of the ceilings in rooms 107, 110, 114, 109, 132 and 120. P. Jorgensen informed the committee that, although they could apply to the State for a change order to seek reimbursement for replacement of these ceilings, it was unlikely the State would approve the request. He also noted, however, that this might be a good time to do the replacements since:
 - A. There was enough money to cover the costs in the project total already approved by the Town, and;
 - B. there was of a company familiar with the work willing to do the project.

D. Leake noted that these ceilings have been considered for replacement in the past. If the Town did not want to do all ceilings, she requested that they seriously consider replacing the ceilings in the 3rd grade classroom (110) which was damaged during the project and the 4th grade classroom (114), as well as the staff room (120). The committee made the following motion: Recommend to the BOS to use the money already approved by the Town for the roof replacement project to approve the replacement of the ceilings. (R. Ellsworth/ S. Bowen) Motion passed unanimously. This discussion will be placed on the agenda of the BOS meeting scheduled for September 12. D. Richards asked for a breakdown of the costs by room. D. Leake said she would contact the vendor.
4. Rebid the PV project: P. Jorgensen discussed the option of rebidding the PV project. He also presented the SP fee of \$5,900 for the repackage/rebid. He stated he was still waiting for information from the State. The committee opted to table that decision until the information from the State was received.
5. Payment Invoice #1 from NBR: P. Jorgensen presented the request for payment of \$184,851 from NBR. P. Jorgensen recommended the committee approve the request for payment given that 5% of the payment would be retained for any additional work needed to complete the project. The committee made the following motion: To recommend to the BOS to approve the request for the payment invoice #1 from NBR. (R.Ellsworth/ S. Bowen) Motion passed unanimously. This will need to be placed on the agenda of the BOS meeting scheduled for September 12.
6. The committee set a meeting date of Monday, October 3 at 5:30 PM to review the option of rebidding the PV project.
7. R. Ellsworth adjourned the meeting at 6:12 PM.