

Town Roof Committee Meeting
July 21, 2022
Minutes

1. R. Ellsworth (chair) called the meeting to order at 7:05 PM.
Present: R. Ellsworth, S. Bowen, P. Torcellini, J. Trowbridge, K. Linsley (architect), D. Richards (First Selectman), D. Leake (Superintendent)
2. MOTION: To approve the minutes from the July 18, 2022 Town Roof Committee meeting with one correction - M. Chambers was not present for the meeting. (S. Bowen/J. Trowbridge) Motion passed unanimously.
3. K. Linsley updated the committee of the change to the bid posting – the project will be rebid as a roof project with two alternates, PV project and insulation. This will allow the committee to review all bids with the option to accept a bid that is for all three projects or to accept a bid for the roof project only. If the committee accepts a roof project only bid, they can later rebid the PV project and receive reimbursement. If the insulation project is not included in the roof bid, however, the insulation project will not be reimbursable.
4. The money in municipal reserve is there for whenever we do the project. We have two years to complete the work under the State grant.
5. Next steps: Once he receives the final approval for the re-bid language from the State, Ken will send a revised bid ad to Deb Richards. The timeline of dates remained the same. The bid due date will be 08/01/22 at 10:00 AM. A meeting will be set to open the bids. The Town Roof Committee will meet on 08/01/22 at 5:30 PM. The BOS will add the bid approval to the agenda of their meeting on 08/01/22. There will be a walkthrough on Wednesday, 07/27/22 at 10:00 AM. Any questions will be due by 07/28/22.
6. R. Ellsworth adjourned the meeting at 7:43 PM.