

Town Roof Committee Meeting
July 18, 2022
Minutes

1. R. Ellsworth (chair) called the meeting to order at 5:54 PM.
Present: R. Ellsworth, S. Bowen, P. Torcellini, J. Trowbridge, K. Linsley (Architect), M. Chambers (Architect), D. Leake (Superintendent)
2. MOTION: To approve the minutes of the May 31, 2022 Town Roof Committee meeting. (S. Bowen/J. Trowbridge) Motion passed unanimously
3. There was only one bid received for the school roof project. Silktown Roofing, Inc. submitted a bid that totaled \$702,000, which is over our budget. Our architects do not recommend accepting this bid. S. Bowen recommended going out to bid again. The committee members concurred. The preference is to have the roof done by the end of August 2022.
4. The money in the municipal reserve fund is there for whenever we do the project. We have two years to complete the work under the State grant.
5. Next steps: Ken Linsley will send revised bid ad to Deb Richards tomorrow. Ad will be submitted to the Shopper's Guide by Friday at noon. There will be a walkthrough on Wednesday 07/27/22 at 10:00 AM. Any questions will be due by 07/28/22. The end date will be 08/01/22 at 10:00 AM. A meeting will be set to open the bids. The Town Roof Committee will meet on 08/01/22 at 5:30 PM. The BOS will add the bid approval to the agenda of their meeting on 08/01/22.
6. R. Ellsworth adjourned the meeting at 6:21 PM.