

Town Roof Committee  
January 25, 2022  
Minutes

1. The meeting was called to order at 5:32 PM.  
Present: R. Ellsworth (Chair), J. Trowbridge, P. Torcellini, S. Bowen, D. Richards (First Selectman), D. Leake (Superintendent), P. Jorgensen (Architect), B. Silver (Silver/Petrucci Principal), M. Chambers (Silver/Petrucci Project Manager)
2. P. Jorgensen provided an overview of the three potential components of the proposed project: roof replacement, insulation, and installation of PV panels. The estimate for the project was \$684,257. P. Jorgensen emphasized that this was a broad estimate. The Town will receive 58.57% reimbursement of the actual dollars spent.
3. A discussion took place regarding the various components of the project with a focus on the PV component: costs of the project vs. long term savings in terms of both dollars and energy.
4. The committee hoped to have the entire project to the State for the February review period.
5. R. Ellsworth expressed much concern that the roof might get held up by the PV project. S. Bowen emphasized the importance of getting the roof done this summer. This concern was echoed by other committee members. P. Jorgensen advised them that the PV project could be done later, provided it was approved at the same time.
6. The committee discussed the add-on alternate costs for Silver/Petrucci to provide the information regarding the PV component. This information would allow the committee members to make an informed recommendation regarding that component of the project. P. Jorgensen promised the committee the information would be ready within two weeks.
7. R. Ellsworth called for a motion to recommend to the BOE the approval of the add-on alternate option for the PV component. Motion was made by P. Torcellini and seconded by S. Bowen. The motion passed unanimously.
8. P. Jorgensen will get the educational specifications to D. Leake by Thursday afternoon.
9. S. Bowen will call a special meeting of the BOE to vote on add-on alternate and educational specifications.
10. D. Leake and P. Jorgensen will work on the resolutions for the BOS meeting. D. Leake will have them preliminarily reviewed by the State.
11. R. Ellsworth adjourned the meeting at 6:33 PM.
12. The next meeting date is February 8, 2022 at 5:30 via Zoom.