

Town of Eastford
Building Committee
Thursday, February 6, 2020
Eastford Town Office Building
6:30 PM
Minutes

Present: P. Torcellini (Chairperson), R. Torcellini, M. Sheldon, J. Trowbridge (Selectperson), T. DeJohn

Absent: R. Ellsworth, G. Carabeau, D. Leake (Superintendent)

Chairperson P. Torcellini called the meeting to order at 6:30 PM

- I. Motion made by J. Trowbridge and seconded by R. Torcellini to approve the minutes of the 1/27/2020 meeting. Motion passed unanimously.
- II. The committee reviewed the schedule for the heating system replacement. Discussion focused on sequencing of the project as well as providing ample timing to acquire equipment with long lead times such that the project can be substantially completed during the school summer vacation, except for work in the boiler room.
- III. The committee discussed a possible bidder list as well as methods to provide information to qualified organizations through a printed ad. The engineer will also provide a method to distribute plans and specifications.
- IV. The committee reviewed the "owners' approval" design package. A few minor changes were discussed and a motion to "approve the February 6, 2020 design package with minor modifications" was made by R. Torcellini and seconded by M. Sheldon. Motion was approved unanimously.
- V. The next committee meeting will be on March 3, 2020 at 6:30 PM at EES.
- VI. The meeting was adjourned at 7:35 PM.