

Town Boiler Committee Minutes
March 4, 2021

1. P. Torcellini (chair) called the meeting to order at 6:06 PM.
Present: P. Torcellini (chair), R. Torcellini, T. DeJohn, J. Trowbridge, M. Sheldon, G. Carabeau, D. Leake (Superintendent)
R. Ellsworth tried three times but was unsuccessful in being able to join the meeting—apologies to Rob.
2. The Committee approved the minutes of the January 14 meeting. All were in favor, except G. Carabeau who abstained.
3. J. Trowbridge requested a review of the EMCOR proposals related to the boiler upgrade. P. Torcellini reviewed the previous quotes, and a discussion took place as to the items that were included in each of the quotes. Prior to the meeting, R. Ellsworth had reviewed the January 20, 2021 quote with Brian Cyr from EMCOR and reported to me he was comfortable with the quote. The committee opted to accept the EMCOR quote of \$99,100, dated January 20, 2021. This quote did not include the electrical work nor the removal of the steam boiler. The electrical work was estimated to be approximately \$700-1000.
4. EMCOR presented a quote of \$9,860 to remove the steam boiler. M. Sheldon and J. Trowbridge discussed the possibility of M. Sheldon, with the assistance of 4 volunteers, removing the boiler. J. Trowbridge stated that J. Dubois had conferred with the insurance company and confirmed that this type of work was covered by the Town Volunteer Insurance policy. M. Sheldon will visit the school next week to see if there is a feasible route to use to remove the boiler. If there is a route and he is able to secure 4 volunteers, he would arrange to remove the boiler the week of school vacation. If it is not possible for M. Sheldon to remove the boiler, J. Trowbridge stated that the Town will arrange with EMCOR to remove the boiler. The cost of the removal would be considered a Town expense. Whether done by M. Sheldon or EMCOR, it was decided that the boiler should be removed, or a contract for its removal should be signed, by May 1, 2021. If M. Sheldon determines he can do the project he will contact D. Cowan from EMCOR so they can indicate with spray paint all items that needed to be removed.
5. The Committee voted on the following recommendations:
 - A. To include the amount of \$100,500 in the 2021-22 capital projects plan. This would cover the cost of the work detailed in the EMCOR quote and the cost of the electrician.
Motion: M. Sheldon, Second: T. DeJohn. Passed unanimously.
 - B. The Town will take responsibility for the removal of the steam boiler by volunteers or enter into a contract with EMCOR to remove the boiler by May 1, 2021.
Motion: R. Torcellini, Second: G. Carabeau. Passed unanimously.
6. J. Trowbridge requested to discuss housekeeping items. The clarification was made that this committee was officially the Town Boiler Committee. The committee will be disbanded once the project is completed.
7. J. Trowbridge made a motion to adjourn the meeting at 7:06 PM.