

EASTFORD BOARD OF EDUCATION  
MINUTES OF SPECIAL MEETING

Eastford Elementary School  
12 Westford Road  
Eastford, CT 06242  
May 31, 2022

This meeting was held via Zoom conferencing

Present: Lauren Barlow, Michael Bilica, Stephen Bowen, Terry Cote, Robert Ellsworth,  
Adam Minor

Absent: Jessica Perry

Also Present: Dr. Donna Leake, Superintendent

I. Call to Order

Chair Bowen called the meeting to order at 6:30 p.m.

II. Approval of final plans and project manual for the School Roof Project #039-0015 RR/PV

MOTION: (Minor/Bilica) To hereby certify that these final plans and project manual as prepared for bidding and dated May 18, 2022, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated May 18, 2022, have been reviewed and approved for this project on the dates listed on the completed SCG-042 form. Motion passed unanimously.

III. Adjournment

Chair Bowen adjourned the meeting at 6:32 p.m.

Respectfully Submitted,

Adam Minor, Secretary BOE