

Eastford Elementary School  
Safety & Security Committee Meeting  
Thursday, September 15, 2022  
6:00 PM  
Minutes

I. Call to Order: 6:01 PM

**Attendance:** Carole McCombe, Charles Kernan, Lori Lincoln, Doug Beaudoin (fire), Michael Bilica, Deb Richards (First Selectman), Terry Cote

II. Report from Carole McCombe and Charles Kernan

- A. Fire Drills and modified lockdown practices were implemented during COVID-19;
- B. Need to practice reverse lockdown, have not had one since pre-COVID;
- C. Other drills - moving school staff and students to our offsite location - Congregational Church on Church Rd. - will need to be practiced
- D. During the walk to Church - pairing older children with younger children to promote teamwork and safety;
- E. Report submitted to CT SDE each summer before July 1 that catalogs all drills with corrective actions;
- F. Training for staff for natural disasters such as events including - tornadoes or earthquakes
  - 1. The potential for an event like this appears to have grown - although still unlikely.
- G. Other alert systems disclosed to committee members
  - 1. An example is our all-call for school closings or delays.

III. Review latest guidance from DPH regarding COVID-19

- A. Guidance has been widely shared by Administration and our nurse, Catherine Roto.
- B. As guidance changes, Eastford Elementary School will adjust as well.

IV. Reviewed Annex N of Security Plan - Emergency Action Plan for Interscholastic and Intramural Sports

- A. Went through each required element and discussed EES response to each
  - 1. See Annex N for comprehensive descriptions for each requirement.
- B. Questions and comments from Deb Richards and Michael Bilica regarding Annex N were discussed, clarified and adjustments to the draft were made.

V. No other comments from the committee were asked or entertained. Electronic copies of the full updated plan will be shared with committee members by October 13 for review. At that time the committee will approve submission or a meeting will be scheduled to discuss areas that need adjustment.

VI. Meeting Adjourned: 6:48 PM