

Eastford Elementary School  
Safety Committee Minutes  
Tuesday, November 24, 2020  
4:00 PM via Zoom

**I. Call to Order at 4:00 PM**

**Members Present:** Doug Beaudoin, Fire Chief; Deborah Richards, Eastford EMD; Donna Leake, Superintendent; Megan Calchera, Board of Education; Carole McCombe, Principal; Lori Crocker-Lincoln, Eastford Teacher

**Members Absent:** Jessica Perry, Board of Education; Jason Szemreylo, Parent representative; Police representative

**II. Security and Safety Plan submission**

Team met briefly to review changes to 2020-2021 Security and Safety Plan. Minimal changes were needed as the template did not change. The section on Pandemics was more fully elaborated and information was added on addressing emergency communications for any student identified as deaf, hard of hearing or both blind or visually impaired and deaf. We don't see a need at this time to add signage in Braille, but will consider this in the future.

The updated plan was submitted to the state on December 1. We are working on delivering copies and obtaining signatures.

**III. Adjournment:**

Meeting adjourned at 4:30 PM.

The next meeting will be scheduled to review the results of a Security Audit, once completed.

Minutes submitted by Carole McCombe