

EASTFORD SCHOOL DISTRICT
Eastford, Connecticut

TITLE: SAT/RTI/ SRBI Coordinator
Student Assistance Team (SAT)
Response to Intervention (RTI)
SRBI is Connecticut's Framework for RTI (Using **Scientific Research-Based Interventions**: Improving Education for all students)

QUALIFICATIONS Demonstrated interpersonal and communication skills
Demonstrated knowledge and interest in promoting and coordinating SAT/RTI/SRBI
Demonstrated ability to schedule, manage and complete multiple assignments.

REPORTS TO: Building Principal

JOB GOAL: The SAT/RTI Coordinator coordinates the SAT and RTI programs

Responsibilities of SAT/RTI Coordinator include but are not limited to:

1. Plans and coordinates agendas for SAT/RTI/SRBI meetings; records and carries out decisions made at scheduled meetings.
2. Creates and revises procedures and guidelines for promoting the state-mandated SRBI/RTI program.
3. Leads SAT meetings where paper and electronic data collected from state and local assessments are interpreted.
4. Chairs meetings scheduled to examine data collected on all students to determine when whole class interventions are needed and when individual interventions are indicated.
5. Collaborates with the principal to develop a schedule for interventionists.
6. Facilitates the monitoring of interventions.
7. Promotes the tenets of data-driven decision-making and the state-mandated SRBI RTI system among the faculty and in the greater community.
8. Performs any pertinent duties as assigned by the principal.