

EASTFORD SCHOOL DISTRICT  
Eastford, Connecticut

**TITLE:** Overnight Chaperone

**QUALIFICATIONS** Demonstrated ability to supervise student activities

**REPORTS TO:** Building Principal

**JOB GOAL:** An overnight chaperone supervises an overnight field trip and is responsible for coordination of all activities while supervising.

**RESPONSIBILITIES OF OVERNIGHT CHAPERONE INCLUDE BUT ARE NOT LIMITED TO:**

1. Collaborates with the principal, parents and students to implement an itinerary for the overnight trip.
2. Collaborates with principal, parents and students to facilitate assorted aspects of trip
3. Takes responsibility for all field trip paperwork as required.
4. Supervises all elements of the field trip
5. Performs other appropriate duties as assigned.

**TERMS OF EMPLOYMENT:** Annual appointment in accordance with the contract.