

# EASTFORD BOARD OF EDUCATION MINUTES OF REGULAR MEETING

Eastford Elementary School  
12 Westford Road  
Eastford, CT 06242  
October 13, 2022

Present: Lauren Barlow (virtual), Michael Bilica, Stephen Bowen, Terry Cote (virtual), Robert Ellsworth (virtual), Adam Minor, Jessica Perry (virtual)  
Also Present: Dr. Donna Leake, Superintendent (virtual); Carole McCombe, Principal; Mary Polchaninoff, Pupil Services Director (virtual)

## **I. Call to Order**

Chair Bowen called the meeting to order at 6:01 PM.

## **II. Pledge of Allegiance**

Mr. Bowen led those in attendance in the Pledge of Allegiance.

## **III. Citizen Participation**

None.

## **IV. Approval of Minutes**

MOTION: (Bilica/Minor) That the Board of Education Regular Meeting Minutes of September 8, 2022 be approved. Motion passed unanimously.

## **V. Correspondence, Communications**

- Invitation to attend the Community Foundation of Eastern Connecticut's Annual Celebration
- Thank you cards from scholarship recipients Isaac and Micah Torcellini
- Minutes of the Town Roof Committee Meeting held on October 3, 2022
- Letter from Dr. Shauna Tucker, State of CT Chief Talent Officer, regarding teacher flexibilities

## **VI. Committee Reports**

- A. Executive/Personnel— None.
- B. Fiscal— None.
- C. Policy— The Board received the minutes of the October 10, 2022 meeting.
- D. Woodstock Academy – Mr. Ellsworth will be attending next week's meeting.
- E. EastConn— Ms. Cote mentioned there will be a Board retreat next week.
- F. Long Range Facilities— The Board received the minutes of the October 3, 2022 meeting.
- G. Transportation—None.
- H. Curriculum— The Board received the minutes of the September 8, 2022 meeting.
- I. Scholarship Steering Committee – None.
- J. School Safety Committee – The Board received the minutes of the September 15, 2022 meeting.

## **VII. Superintendent Report**

Provided the BOE with updates including:

- Highlight of the Month – Completion of the heating project and walking students to their art class
- Student Achievement – New ELA and math programs, Title grants, SEL support, after school programming

- Climate and Culture – Meetings to monitor HVAC system, monitoring legislation regarding indoor air quality
- Collaboration and Communication – Meeting with Pastors Moran and Howard, regional meetings of area superintendents
- Comments on selected agenda items

### **VIII. Principal Report**

Received the Principal's report which discussed and/or provided the following information:

- Field Trips/ Virtual Field Trips
- Readiness Program/ Council Update
- Update on Grants
- Data on Student Progress
- High School Information and Open Houses
- Professional Development
- School Safety and Security Plan
- Community and Other Events
- Special Thanks

### **IX. Director of Pupil Services Report**

The Board received the October report, which shows no changes from the September report.

### **X. Unfinished Business**

None.

### **XI. New Business**

- A. Appointment to the Killingly Regional Vocational Agriculture Center Consulting Committee  
MOTION: (Cote/Bilica) To appoint Elizabeth Scranton to the Killingly Regional Vocational Agriculture Center Consulting Committee. Motion passed unanimously.
- B. Approval of Title I, Title II, and Title IV Grant submissions  
MOTION: (Bilica/Perry) To approve the submission of the Title I, Title II, and Title IV grants. Motion passed unanimously.
- C. Approval of School Safety & Security Plan for submission to the State  
MOTION: (Bilica/Minor) To approve the School Safety and Security Plan for submission to the State. Motion passed unanimously.
- D. Approval of 2022-23 Flexibilities option for teacher evaluation  
MOTION: (Cote/Ellsworth) To adopt the 2022-23 Flexibilities option for teacher evaluation. Motion passed unanimously.
- E. Receive Annual Report for School Year 2021-2022  
The Board received the Annual Report for the school year 2021-2022.
- F. Review and possible action on 2022-2023 Leadership Goals  
MOTION: (Bilica/Barlow) To approve the Leadership Goals for 2022-2023. Motion passed unanimously.
- G. 2023 Board of Education Meeting Dates  
MOTION: (Barlow/Perry) To approve the 2023 Board of Education Meeting Dates, using the recommended dates for April and August. Motion passed unanimously.

- H. 5000 Series policies recommended for repeal  
MOTION: (Barlow/Bilica) To repeal Policies 5113, Dismissal; 5126, Awards for Achievement; and 5131.111, Video Surveillance. Motion passed unanimously.  
The Board also reviewed Policy 5117, Secondary School Attendance, and chose to retain it as it stands.
- I. Review of Policy 5131.1, Transportation  
MOTION: (Barlow/Bilica) To retain Policy 5131.1, Transportation as it stands, only making minor grammatical corrections. Motion passed unanimously.
- J. New 6000 Series Policy Addressing Enrollment in an Advanced Course or Program and Challenging Curriculum  
The Board reviewed the proposed policy for first reading.

**XII. Additional Agenda Items**

None.

**XIII. Financial Reports**

- A. September 2022 Disbursements—sent to BOE via email  
B. Monthly Financial Summary, September 2022  
The Board received and reviewed the monthly report.  
C. Budget Transfers

MOTION: (Bilica/Perry) To authorize the proposed transfers in the FY 2023 budget:

- \$42,000 from 100.1200.3.112.00.5 (Salary, Para, SE), \$16,000 from 100.2220.1.731.00.5 (Equipment, Media), \$8,992 from 100.2400.1.112.01.5 (Salary, Office Assistant) and \$5,188.44 from 100.1200.3.122.02.5 (Summer School, SE Para) to 100.1000.1.111.00.5 (Salary, Teachers Regular)
- \$811.56 from 100.1200.3.122.02.5 (Summer School, SE Para) and \$1,029.27 from 100.1000.1.121.02.5 (Stipend, Extra Duty) to 100.2400.1.111.00.5 (Salary, Principal)
- \$653 from 100.1000.1.121.02.5 (Stipend, Extra Duty) to 100.2320.1.111.00.5 (Salary, Superintendent)
- \$1,010.50 from 100.1000.1.121.02.5 (Stipend, Extra Duty) to 100.2320.1.112.00.5 (Salary, Asst to Superintendent)
- \$1,008.50 from 100.1000.1.121.02.5 (Stipend, Extra Duty) to 100.2400.1.112.00.5 (Salary, School Secretary)
- \$31,945 from 100.1200.3.561.00.5 (Tuition, SE, Public), \$13,789 from 100.1000.2.561.33.5 (Tuition, Secondary, EO Smith), \$5300 from 100.1000.2.564.35.5 (Tuition, Secondary, QMC) and \$900 from 100.1200.3.569.00.5 (Tuition, SE Summer Camp) to 100.1200.3.563.00.5

Motion passed unanimously.

**XIV. Citizen Participation**

None.

**XV. Adjournment**

MOTION: (Bilica/Minor) Motion to adjourn the Board of Education meeting at 6:44 PM. Motion passed unanimously,

Respectfully submitted,

Kymerli A. Gaylor, Clerk