

EASTFORD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING

Eastford Elementary School
12 Westford Road
Eastford, CT 06242
February 11, 2021

Present: Stephen Bowen, Megan Calchera (remote), Terry Cote (remote), Robert Ellsworth (remote), Adam Minor (remote), Jessica Perry (remote), Lauren Skiff (remote)
Also Present: Dr. Donna Leake, Superintendent (remote); Carole McCombe, Principal (remote); Mary Jo Chretien, Pupil Services Director (remote)

I. Call to Order

Chair Bowen called the meeting to order at 7:02 PM.

II. Pledge of Allegiance

Mr. Bowen led those in attendance in the Pledge of Allegiance.

III. Citizen Participation

None.

IV. Approval of Minutes

MOTION: (Ellsworth/Cote) That the Board of Education Regular Meeting Minutes of January 14, 2021 and Special Meeting Minutes of January 21, 2021 be approved. Motion passed unanimously.

V. Correspondence, Communications

- Town Boiler Committee Minutes from January 14, 2021
- Email from Internet 2 Community Anchor Program recognizing Grade 3 teacher Lori Crocker-Lincoln as a recipient of a distance learning scholarship
- Email from John Rigney, Assistant Head of School for South Campus at The Woodstock Academy, providing an update on their return to school
- Email from Chris Sandford, Head of School at The Woodstock Academy, noting the start of a 4 day in-person school week effective April 5, 2021
- Mr. Bowen sent a letter to the First Selectman, Jacqueline Dubois, requesting a change to the Board of Selectmen's special meeting on February 12, 2021, asking that it be held during evening hours so that members of the Board of Education and the community are able to attend

VI. Committee Reports

- A. Executive/Personnel—None.
- B. Fiscal— The 2021-22 Board of Education budget was delivered to the Board of Selectmen.
- C. Policy— None.
- D. Woodstock Academy – None.
- E. EastConn— None.
- F. Long Range Facilities—The Board received the minutes of the January 14, 2021 meeting.
- G. Transportation—None.
- H. Curriculum—None.
- I. Scholarship Steering Committee – None.
- J. School Safety Committee –None.

VII. Superintendent Report

Provided the BOE with updates including:

- Highlight of the Month – Acknowledgement of the 'behind the scenes' staff

- Educational Leadership – Administration and the school nurse continue to monitor COVID information
- Facilities – Recent upgrade to the HVAC controls in the gymnasium
- Collaboration and Communication – Continually looking toward collaborations with other districts
- Finance – Grant applications and reimbursements
- Comments on the Agenda

VIII. Principal Report

Received the Principal’s report which discussed and/or provided the following information:

- Virtual Field Trips
- Readiness Program/ Council Update
- Professional Development – virtual opportunities
- Community and Other Events

IX. Director of Pupil Services Report

The Board received the February 2021 report, which shows changes from the January 2021 report.

X. Unfinished Business

None.

XI. New Business

- A. Eastford School District Five Year Plan

The Board reviewed the information that Dr. Leake will provide to the Board of Selectmen.

XII. Additional Agenda Items

None.

XIII. Financial Reports

- A. January 2021 Disbursements–sent to BOE via email

- B. Monthly Financial Summary, January 2021

The Board received and reviewed the monthly report.

- C. Budget Transfers

MOTION: (Ellsworth/Skiff) To authorize the proposed transfers in the FY 2021 budget:

\$37,000 from 100.1000.1.111.00.5 (Salary Teachers, Reg) to 100.1000.1.121.00.5 (Substitutes, Certified)

\$3,000 from 100.1200.3.112.00.5 (Salary, Para, SE) to 100.1200.3.121.03.5 (Substitutes, Non-Certified, SE)

\$10,000 from 100.1000.1.111.00.5 (Salary Teachers, Reg) to 100.1200.3.561.00.5 (Tuition, SE, Public)

\$5,000 from 100.1200.3.112.00.5 (Salary, Para, SE) to 100.1200.3.561.00.5 (Tuition, SE, Public)

\$5,000 from 100.2700.1.580.13.5 (Travel, Field Trips) to 100.1200.3.561.00.5 (Tuition, SE, Public)

Motion passed unanimously.

XIV. Citizen Participation

Mr. Bowen expressed his gratitude to the Board of Education members and the school staff, thanking them for all they do.

XV. Adjournment

MOTION: (Ellsworth/Skiff) To adjourn the Board of Education meeting at 7:29 PM. Motion passed unanimously.

Respectfully submitted,

Kymerli A. Gaylor, Clerk