

Eastford Elementary School  
Curriculum Committee  
Minutes  
Thursday, May 13, 2021  
6:00 PM via Zoom

- I. **Call to Order:** 6:03 PM –Adam Minor, Lauren Skiff, Charlie Kernan, Michelle Bibeault, Carole McCombe, Megan Dill, Donna Leake
  
- II. **Update on Profile of an Eastford Learner (POL)-**
  - a. Carole presented the philosophy behind this work.
    - to formalize ideas into a documented plan
    - work will vertically align all grades
    - many districts have documented POL plans - direction of education as a whole
    - to ensure that we are all moving in the same direction with a common goal for students
  
  - b. EES current mission statement was shared and serves to guide POL development and ensuing school improvement plan. A timeline of the process to date was shared.
    - staff collaboration starting in 2018 to identify level of preparedness EES students have for: high school, college, and life success → brainstormed skills/frameworks/current needs for success in college and/or career applications
    - staff prioritized needs into 6 traits: global citizen, effective collaborator, problem solver, effective communicator, critical thinker, habits for success
    - Future work will further break down each trait into grade level expectations for clarity and progression across the grade levels
    - Staff will consider, incorporate and develop POL traits into all aspects of school, including school culture and climate, academic achievement, organizational systems and talent management
  
- III. **Development of Strategic School Improvement Plan**
  - a. Reflection on strength/weaknesses of specific aspects of school, as mentioned above, will lead to specific goals and a strategic plan for achieving those goals.
  
  - b. Comments/discussion from Committee members:
    - Donna reports POL work is meaningful to staff and owned by the staff, which ensures it reflects rapport and understanding of students

- Charlie reports excitement in relation to curricula impacts with inquiry and project based learning
- Lauren Skiff wonders, given the time that's been invested thus far, what teachers might say are the strengths / weaknesses at this time
  - need for vertical alignment and common language
  - frameworks for both students and staff
  - climate survey analysis: parent goal
  - social media/screen time/technology - digital citizenship
- Lauren/Adam: suggest inviting families for community understanding, orientation, or direct instruction with each trait to give parents step-by-step (presentation over time), parent education resources to access at their convenience
- Charlie: visualizations at EES to reinforce
- Donna: student success dependent upon three supports: students themselves, teachers, family/parent - need to educate all stakeholders
- Donna: need to identify obstacles that impede parent involvement

IV. **Adjournment:** 6:51 PM