

RECEIVED MAY 11 2022

V1.

David Burgess
102 Scarboro Rd
Hebron, CT 06248

May 10, 2022

Dear Dr. Leake:

I am sorry to inform you that I am unable to continue in my role as instrumental music teacher next year.

I was asked to return to Glastonbury High School next year to teach part time and have agreed to do so. This is the school where I spent most of my career and the position is a good fit and closer to home.

I wish you and the students of Eastford success in the future.

Sincerely,

David Burgess

RECEIVED MAY 09 2022

May 9, 2022

Dear Mrs. McCombe

I'd like to thank you for the privilege of working here for the past few years. I have learned many new skills and explored new subjects. Having worked in all classes (except VM math) I'd like to compliment four incredible teachers: Mrs. Rynhart, Mrs. Mead, Mrs. Moran and Mrs. Lincoln for their ability to bring out the best in their classes. EES is better because of them.

Thank^x for helping me feel needed and for tolerating my weird sense of humor.

Having gotten all of that out, I'd like to officially inform you that I will not return as a para in the fall (unless as a substitute)

Sincerely,
Margaret (Peg) Pittman

P.S. You are a wonderful principal!



DEPARTMENT OF ADMINISTRATIVE SERVICES

~~May 11, 2022~~

Revised May 12, 2022

Dr. Donna Leake
Superintendent of Schools
Eastford Public Schools
PO Box 158
Eastford, CT 06242-0158

Dear Dr. Leake:

Subject: Application and Grant Commitment for a Proposed School Building Project

You have recently submitted a school construction grant application for a **Roof Replacement and Photovoltaic** project at **Eastford Elementary School**. Effective **May 11, 2022**, should **Eastford** fully comply with all statutory and regulatory school construction procedures and policies, the State of Connecticut approves a grant commitment to reimburse the Town of Eastford **58.57 percent** of eligible final project costs as reported at the end of this project. To the extent that Eastford's cost projection of **\$510,102** accurately reflects final eligible project costs, you can forecast a state grant based on 58.57 percent of that figure. Said reimbursement is based upon your funding authorization date of **February 22, 2022**.

This project has been authorized as a Roof Replacement and Photovoltaic only. Costs outside the scope of this authorization shall be ineligible for reimbursement

The following identification number has been assigned and must be used on all subsequent submissions relating to this project:

State Project No. 039-0015 RR/PV

NOTE: This grant commitment is subject to plan approval.

This letter does not constitute approval for bid purposes. Effective July 1, 2013, construction projects cannot go to bid until the Department of Administrative Services has approved the final plans and specifications for the projects and the district has received written notice of such approval. If the district requests state acceptance of *local plan review and approval*, the project cannot go to bid until the Department of Administrative Services has approved the local officials' certifications and you have received written notice of such approval.

Dr. Donna Leake
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Connecticut General Statute, Section 10-284(b) allows the Commissioner of Administrative Services to disapprove a project if construction has not started prior to **May 11, 2024**. Start of construction is defined in Section 10-282 (9) of the Connecticut General Statutes as "the date on which the general construction contract or the first phase thereof, purchase agreement or leasing agreement is signed by the authorized agent of the town or regional school district."

If you have any questions, please contact Robert Ficeto at 860-713-6481.

Sincerely,

DocuSigned by:

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Noel Petra, Deputy Commissioner
Real Estate & Construction Services
Department of Administrative Services

cc: Michelle Dixon
Tom Reault
Robert Ficeto

Scholarship Committee Meeting
May 9, 2022
Minutes

1. T. Cote (chair) called the meeting to order at 5:39 PM.
Present: T. Cote, J. Perry, L. Barlow, D. Leake (Superintendent)
2. T. Cote reviewed the scholarship application information for the **Community Foundation of Eastern Connecticut**. All members affirmed they had all the necessary information.
3. T. Cote explained that the committee would move into executive session for the purpose of reviewing the applications since they contained student information.
Motion: (Cote/Barlow) To move into executive session for the purpose of discussing the applications for the **Community Foundation of Eastern Connecticut Scholarships** and invite the Superintendent to join. Motion passed unanimously.
4. A motion was made to move out of Executive session at 6:15 PM.
Motion: (Cote/Barlow) To move out of Executive session. Motion passed unanimously.
5. T. Cote affirmed that the committee agreed to send the names of the recommended recipients, together with the recommended scholarship amounts, to the **Community Foundation of Eastern Connecticut**.
T. Cote noted that she would do this the following day.
6. T. Cote adjourned the meeting at 6:20 PM.

Estimated Amounts Remaining 2021-2022

XII. G.

Line	Amount
Salary, Reg Ed Teachers	\$25,000.00
Salary, SE Teachers	\$9,500.00
Stipend, Extra Duty	\$7,000.00
Tutors	\$500.00
Sub Nurse	\$1,500.00
Sports Stipends	\$4,900.00
Salaries Total:	\$48,400.00
Prep for Audit	\$1,000.00
Sports Officials	\$3,000.00
Sports Travel	\$5,948.00
Dues, BOE	\$1,768.00
Other Total:	\$11,716.00
Subtotal (Salaries + Other):	\$60,116.00
SE Tuition	\$125,000.00
SE Transportation	\$33,000.00
Summer Camp	\$3,900.00
SE Total:	\$161,900.00
Total:	\$222,016.00

Quotes for Consideration

Item(s)	Cost		
New Phone System cut from 22/23 budget	\$6,769.00		
Technology cut from 22/23 budget (\$1795 Projector, \$721 Surv camera replacement, \$1271 Mac Mini for Surv)	\$3,787.00		
Cut from budget totals:	\$10,556.00		
Technology in 22/23 budget (\$3684 three teacher Macs, \$9480 ten student Macs, \$3650 AllinOne SmartBoard, \$4547 Server, \$721 Surv camera replacement)	\$22,082.00		
Furniture in 22/23 budget (desks and shelving)	\$1,500.00		
New Math Program costs in 22/23 budget	\$5,000.00	*Estimated to be \$8,000+	
Included in 22/23 budget totals:	\$28,582.00		
Gym Walls - Fully painted	\$16,570.00		
Gym Ceilings - Fully painted	\$10,390.00		
Kindergarten Floor replaced	\$7,906.25		
Recess Entry Fire Doors	\$8,062.05		
PreK Playground door Keyless Entry	\$3,425.90		
Playground equipment	\$10,000.00		
Plumbing projects			
Electrician projects			
Project Totals:	\$56,354.20		
<u>Potential Increases:</u>	<u>Budgeted</u>	<u>Anticipated</u>	
Employee Benefits	\$416,536.00	\$421,719.00	
Heating Oil (10,000 gallons)	\$25,000.00	\$40,000+	current price \$4.04/gal
Salaries (Regular Ed teachers)	\$956,548.00		more, based on new hires