

EES PTO Agenda
October 12, 2021
6pm, Zoom

1. **Attendance:** Carole McCombe , Lauren Barlow, Michelle Bibeault , Liz Scranton, Keri Tedford, Brandy Montigney, Jen Barlow, John Macharia, Christa Allen

2. **Review proposed agenda**

3. **Principal's Report**
 - Fire Prevention Day October 13 PrK-3rd visit with FD, school bus evacuation practice, practice lockdown situation
 - Subscribe to Ap Notify. This service will notify school families of important messages regarding school closures, early dismissals or any other emergent situations that may arise during the school hours.
 - School pictures were successful, retakes for november 19
 - Moving forward with 8th grade trip as well as the auction to raise money for the trip
 - Ees cares for after school programming for student enrichment, view activities via calendar.

4. **Treasurer's Report:**

No new expenditures.

5. **Old Business**
 - Playground equipment estimates for replacement have not been completed yet but will continue to work on.
 - Thank you to those who helped at the ice cream socials for the open house Christa Allen, Ashlyn Ellsworth, Liz Scranton, Brandy Montigney, Katie Ball adjust numbers for upperclassmen. Ice cream given to teachers as a thank you. Asked Carol to have some cupboard space in the kitchen for non perishable PTO items.
 - Christa Allen to help with Facebook and social media accounts Thank You!

6. **Business**
 - A. *Sign Contest;* 18 entries, top three to be posted in lobby and voted by students for the number one position

 - B. *Parent Teacher Conferences:* December 9th and 10th evening teacher requested soup and salads for evening. Discussion: Possibly request from the community to

bring soup and salads for that evening. Will come up with a few soups to be made as well as the number of salads to be made for the evening.

- C. *Fall Fundraiser*; Ending this Friday Oct 15. Dr Leak purchased \$200 worth of bulbs for the front gardens. Top earner gets pizza party and other two get scholastic dollars for the book fair
- D. *Fall Book Fair*: Change of date November 29- December 3rd. Previous date already taken. Consider booking dates earlier, possibly in the summer to ensure a date for the book fair. Michelle planned to meet with new teachers to see what supplies they would like for classrooms using the \$1376.60 in Scholastic Dollars™ (J. Barlow, D. Burgess, A. Phelps, J. Garvie, R. Budd).
- E. *Fall Assembly*: Dana Meachen Rau is booked for Friday November 12th. She will give four presentations (her max for one day).
 - a. Grades PK-K and Grades 1-2, ***Inside an Author's Backpack*** (30 minutes long and focuses on fiction book "Flip Flop")
 - b. Grades 3-4 and Grades 5-6, ***Research, Rewriting, and Rewards*** (50-60 minutes long and focuses on "Who Was...? Books, especially Marie Antoinette)
 - c. Fee is \$1200
 - d. Need to arrange a schedule with CaroleAlso looking for other assembly ideas for the future.
- F. *Entryway garden*: Thank you to Catherine Roto and her husband and Katie Ball for cleaning the gardens. More work to be done. Possible to create a sub committee to keep the gardens in the front of the school. Suggestion to put some information in the Eastford Communicator or on the Eastford Facebook page to assist with this project.
- G. *Masks for the Preschoolers*, Nurse Roto asked to have a few more for this group Jody Blanchette has been asked to make these masks. She has been given measurements and is in the process of making masks for Nurse Roto.
- H. Next meeting November 9th