

Meeting minutes
November 8, 2022
Meeting ID 999 3842 1749
Passcode is 411544

1. Attendance: Aliesha Lynch, Lauren Barlow, Jen Barlow, Keri Tedford, Brandy Montigny, Liz Scranton, Jenna Demers, Carole McCombe
2. Review Proposed Agenda. Added “Assembly Update” to Old Business, and “Review Fundraisers” to New Business.
3. Principal’s Report:
 - a. On November 10 students will be performing a musical tribute to honor Veterans. The program will begin in the school gym at 2:00.
 - b. Picture retake day is November 15 in the morning. Students who were absent or are unhappy with their pictures should plan to have them retaken on November 15.
 - c. Parent-teacher conferences are scheduled for the evening of November 21 and the afternoon of November 22. Appointments are necessary. Please reach out to teachers to schedule a conference if you have not done so already.
 - d. The Town Office building is holding a Turkey donation event. Turkeys can be dropped off at the Fire Department on November 18 and 19 between 2:00 and 4:00 pm. Those in need of a turkey can pick up a turkey on November 20 and 21 between 2:00 and 4:00.
 - e. The Lions Club will be holding vision screenings for all students on November 17 during the school day. Nurse Roto will be sending home notification about this. Parents will need to opt out if they do not wish their child to be screened.
 - f. Students will be dismissed at 12:30 on November 21 for conferences. There is no school on November 11, November 23, November 24 and November 25.
 - g. The auction committee is holding their annual Goods and Services Auction on Saturday, December 10. A food truck will be here selling dinner items. Doors open at 5:00 PM. Come and get a head start on your holiday shopping! There will be many gift cards, a live and silent auction, themed gift baskets and many more items. Don’t miss this event!
 - h. Help get the word out – our Readiness Council needs parents to join! Meetings are low key, virtual and held once per month. No fundraising involved!
4. Treasurer’s Report
 - a. Balance \$8,681.85

5. Old Business

- a. Book Fair: This event is fast approaching. Liz has been in touch with the rep and the toolkit has been reviewed for the upcoming fair. Some new arrangements have been made in regards to fuel charges and restocking fees. Will need to remind volunteers to bring the money to the office if someone is not scheduled following a shift. A training session will be offered to those who are new or who would like a refresher. There will also be a “quick reference” guide available for those who have questions or need to troubleshoot.
- b. Sign Contest Winner: The students will be voting November 9. One unexpected situation occurred - one sign design was submitted by three students who worked on it together. Discussion was held as to whether or not the rules should be amended for next year to only allow one individual per poster/entry. If this ends up as the winning sign, the winning prize will be modified to be equitable for the three winners. Winners will be announced next week after all have had a chance to vote. The new sign will be made by Chase Graphics in Putnam.
- c. Spirit Wear: Mary looked into companies. Newton Apparel will make a mockup of both a long sleeve and short sleeve shirt. Sweatpants will also be offered. Mary will clarify other details.
- d. Assembly Update: Birds of Prey are scheduled for December 16th. A second assembly will be held in June. Lauren is contacting Chris Poulus, a stunt bike rider, about availability. Will also consider other assemblies that focus on inclusion, and diversity.
- e. We are still working to find volunteers to assist with math curriculum prepping. Beth Platt has some volunteers at the Eastford Public Library who might be interested. There are still some questions to work out. Aliesha will follow up on this.

6. New Business

- a. Parent Teacher Conference meals: A Google Doc will need to be made so volunteers can sign up to provide soups, salads, and desserts for the teachers for Conference night on November 21. Should also put something out to all parents and put it on social media. Items should be brought to the school for 4:00PM. PTO will set up at 4:15. Lauren will help with set-up and will check PTO supplies of paper goods.
- b. Giving Tree: The tree is in the storage room. Student council will make snowflakes again. PTO will review Giving Tree forms and will set times. Donations typically are sent to Eastford Food Pantry and are used to support school families in need. The tree will be up December 5 through January 6. Flyers will go out after Thanksgiving break.
- c. Silent Auction Contribution: PTO will donate an Air Fryer for the Goods and Services Auction.
- d. Review Fundraising Survey Results: There were 29 responses. The top choices include cookie dough, family craft night, parent prom night, candy bar sales. The “opt out” option with a donation received 15 votes! Perishable food items would

be best if they could be delivered directly to homes vs storage. Cold storage is limited at the school. Future possibilities - rebrand the Active- a -thon and look into cookie dough that ships directly to home.

7. Next meeting date: December 13, 2022
8. Motion to adjourn the meeting at 7:15pm.