

EES PTO Meeting Minutes
December 13, 2022
Meeting ID 999 3842 1749
Passcode is 411544

1. Attendance: Mary DeGostin, Lauren Barlow, Carole McCombe, Keri Tedford, Jenna Demers, Brandy Montigny, Liz Scranton
2. Review Proposed agenda and accept minutes from November 8 meeting: discussion was held about edits for format, grammar and punctuation of the minutes. A clean copy will be brought for review to the December meeting.
3. Principal's Report:
 - a. Thanks for the PTO donation to the auction. Overall, the auction brought in about \$11,000.00 to support the annual student trip to Washington, D.C.
 - b. The Pajama party music performance on December 6 was very successful.
 - c. On December 23 students in grades 2-6 and students in band will be performing in a festive Holiday celebration of music. This will begin at 2:30 in the school gym. Parents are welcome to join us.
 - d. December 16 will be our trimester awards assembly. Students in grades 2-8 will receive awards. Grade 1 will be added in for the third trimester. This will begin after our Birds of Prey assembly at approximately 2:30. Parents are welcome to join us for both the assembly and the awards.
 - e. It is budget season. The Board of Education is working on the budget for next school year. Citizens are welcome to come to any Board of Education meeting. Meetings are held on the second Thursday of each month. There is an opportunity for citizen participation at the beginning and end of every meeting. The Board always strives to keep costs at a reasonable level but also to maintain the current staffing and programming that we are accustomed to. It is a difficult economic climate so it will be a tough year to keep things in balance. The Superintendent will present a preliminary budget to the BOE at their January meeting. Adjustments will be made and ultimately the budget will go to the town for approval. The town and school Budget referendum will be in early May.
4. Treasurer's Report:
 - a. Balance: \$9,594.24.
 - b. Deposits were made for Flower Power Fundraiser and Scholastic book fair.
 - c. Cash and checks have gone to the bank with a small Petty Cash amount kept in the school safe.

5. Old Business

- a. Book Fair: The fall book fair brought in just over \$3,000 in sales. There were a few complications with the register, but overall a very successful fair. Liz will call Scholastic to confirm pick up of the units.
- b. Spirit Wear: we had a total of 19 sales, mostly from staff members. Sales were a little disappointing for this fundraiser. We will consider changing the timing of this and maybe try again in the spring.

A Discussion took place with the committee on how to better promote the event in the future. Suggestions included advertising in The Communicator and on the school and town website. We will check out Danielson Surplus to see if we could use them for a fundraiser in the future. Committee discussed having a choice of just a bulldog logo on some items. In the future, we should purchase a few items for display to entice purchasing.

- c. Giving Tree: Mrs. Mead and the student council will assist with making snowflakes for the tree.
- d. Birds of Prey assembly canceled for December 16 because of the weather. Keri will contact them to reschedule.

6. New Business

- a. Winter Fundraiser: Discussed the idea of Butter Braids and/or Cookie Dough. Both require refrigeration to store when items are delivered. Forty to Fifty percent of the profits can go to the hosting organization. Will explore other options for refrigeration such as local business and church groups. To be profitable, we would need to sell 750 items to make \$6 per item. If 95 items are sold, we would earn \$3.00 per item. Suggestion - provide samples at a parent event before the fundraiser. Another fundraiser suggestion was to do a Script Fundraiser. Example: purchase a \$50 gift card to a popular store and get one of the same value. Brandy will get more information and details for this type of fundraiser.
- b. Suggestion was made to record concerts and other school events and make them available to parents for purchase. Discussion on how permissions can be obtained to make this possible.

7. Next meeting January 10, 2023

8. Motion to adjourn the meeting at 6:45 p.m.